



The
Swinton High School
A Converter Academy

Mobile Phones, Cameras & MP3 Policy

January 2016

The Swinton High School

Responsible use of personal mobile phones, digital cameras, MP3 players and other similar devices.

Underlying principles: Respect and Strive to Achieve drive everything we do

- We would expect all pupils to behave responsibly and respectfully showing consideration for others.
- We embrace new technology and seek to apply its benefits to work and relaxation at all times.
- We trust pupils to apply this policy responsibly.

Posting of material on Facebook, YouTube or similar sites

We expect pupils to apply the underlying principles above which are a key part of our RESPECT agenda.

Any pupil who accesses or posts inappropriate, offensive or insulting comments on Facebook, YouTube or similar sites will be subject to disciplinary action. How we punish a pupil will be in proportion to the nature of the offence, which may lead to police involvement and may include legal action.

During break and lunch times

- Pupils may use their mobile phones, cameras, MP3 players and similar devices for personal and recreational use.
- Cameras must not be used in the toilets at any time or under any circumstances.
- No taking pictures or video footage without the person's permission.

Sanctions for incorrect use of mobile phones in the classroom

STEP 1 – If a student has a technological device out in lesson which is interrupting learning, the student will be asked to be put it away by the class teacher or member of staff.

STEP 2 - If a student continues to have the technological device out in future lessons and is interrupting learning, a **STRIKE** will be issued by the class teacher or member of staff and placed **on the behaviour log**.

STEP 3 – If a student receives **3 STRIKES** within a year then a choice will be offered to parents/carers to either:

- Mobile Guardian installed on the student's mobile phone
- The phone is banned from school that year

PE Lessons

In PE all mobile phones, cameras and MP3 players must be switched off and out of sight at all times. Their use is forbidden.

In Examinations

In all examinations, mobile phones, cameras and MP3 players must not be taken into the exam room or hall under any circumstances.

Pupils must make arrangements for these devices to be looked after by their form tutor or friend who is not in the exam hall or room.

If a member of staff asks a pupil to switch a phone or similar device off and put it away they should do so immediately. The pupil would be warned to keep the phone or similar device switched off and out of site for the rest of the lesson.

If a member of staff then finds a repeat of the same problem then for the second offence the phone or similar device will be taken from the pupil for that lesson.

The Swinton High School accepts no responsibility for loss theft or damage to personal mobile phones or similar devices.